

ICM Distributing Company - Backtag & Shelf Label Request Form

Revised May 2016

Email to robert.pollock@icmint.com

Fax to 800-958-3294, Attn: Bob Pollock

Sales Rep	Today's date:	Date needed by:

Notes:

Request by customer or a specific order - with retails, or without retails

Option #1		Option #2	
Request by Account#:		Request for a specific Order#:	
If you need labels or tags for a specific account with or without retails, describe your needs here. For example; "I need shelf label retails for #106325 for school, or I need shelf labels with retails for everything they bought in the last 12 months, etc."		If you enter an Order# you will get one label or backtag for every item on the order.	
		Retail	No Retail

Option #3 Item Category no retail

Option B: Labels/tags for new items in the categories you select. Enter the date. For example, if you enter 2/1/2016, you will only get labels/tags for items added after 2/1/2016. Enter date in block below:

Ln#	Category	Tag	Label	Ln#	Category	Tag	Label
1	School(100-199)			12	Natural & Organic Products(540-542)		
2	Toys(200-299)			13	Hair Styling(600-610)		
3	Baby(302-303)			14	Ethnic Beauty Supplies(610-613)		
4	Hosiery, Peds(331-341)			15	Skin Care,Cleaning,Laundry (629-671)		
5	Shoe Care,Sewing(341-351)			16	Magnifies, Small Appliances, Audio/Phone Accessories (700-799)		
6	Housewares(400-410)			17	Covergirl(800-811)		
7	Flashlights, Batteries(411-419)			18	Maybelline(833-834)		
8	Light Bulbs, Electrical(420-446)			19	Physician's Formula(857-858)		
				20	Cosmetic Accessories, Nail Care(860-883)		
10	Travel Sizes(500-501)			21.5	Elf Cosmetics (877-878)		
11	Health Remedies(510-539)			21	Hair Accessories, Hair Appliances(900-999)		

Click to Reset